

# Sydbank's Terms and Conditions of Securities Trading

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## 1. General information

The purpose of these Terms and Conditions is to describe how securities transactions are handled at Sydbank, including in connection with receiving orders, executing orders and settling transactions.

The Terms and Conditions apply to transactions in securities (financial instruments) by clients, for instance Danish and foreign shares, bonds, units, ETFs, certificates, alternative investment funds, warrants and derivatives with securities as the underlying asset.

We offer securities trading in a number of countries and markets. Further information is available at the Bank. In addition to trading via an investment manager we offer trading in selected securities and markets via Sydbank's eBanking systems (NetBank, MobilBank and Online Banking).

The Terms and Conditions apply to all transactions with the Bank irrespective of whether they are executed via the Bank's investment managers or via Sydbank's eBanking systems. In this context clients means the categories of clients defined in the Danish executive order on investor protection in respect of securities trading and includes retail clients, elective professional clients as well as professional clients. The Terms and Conditions also apply to eligible counterparties unless a separate agreement has been concluded between the Bank and the eligible counterparty. For more details, see 2. below.

It is important that you understand how securities trading at Sydbank is conducted. You are more than welcome to contact the Bank if you have any queries or would like us to explain these Terms and Conditions in detail.

There is ongoing access to advice. You can read more about investments and advice in the document "Oplysning om investering i værdipapirer i Sydbank" (in Danish only) at [sydbank.dk/omsydbank/investering](http://sydbank.dk/omsydbank/investering).

Regardless of whether you have previously traded with or without advice at the Bank or via Sydbank's eBanking systems, it is possible for you to receive advice.

"Sydbank's Terms and Conditions" and "Sydbank's Execution Policy" and - if custody accounts with Sydbank are involved - "Sydbank's Terms and Conditions of Custody Accounts" will moreover apply to the client relationship.

Furthermore reference is made to the Bank's comprehensive Tariff of Charges, which is available at [sydbank.dk/prisbog](http://sydbank.dk/prisbog).

## 1.1. Legislation etc

Securities trading is subject to comprehensive legislation, including legislation in third countries regarding trading in foreign securities that are issued or traded there. Securities transactions that take place on a marketplace, eg Nasdaq Nordic or a foreign exchange, are subject to the rules applying to the marketplace in question.

As a client you are subject to legislation in connection with your transactions in securities. The Bank is entitled to reject any trading order etc that is considered to be contrary to legislation. In this connection clients must pay special attention to the Market Abuse Regulation and the Short Selling Regulation, according to which insider dealing, market manipulation etc as well as certain types of short selling are criminal offences.

### 1.1.1. Market abuse (insider dealing and market manipulation)

It is illegal to buy, sell or invite others to buy or sell securities if you have inside information about the specific security and/or issuer. It is moreover illegal to cancel or change an order placed if you obtain inside information after placing the order.

Inside information is defined as information of a precise nature that has not been made public about an issuer or one or more securities and that, if it were made public, would be likely to have a significant effect on the price of the security or on the price of related derivatives.

Moreover it is illegal to manipulate securities prices.

Market manipulation is defined as actions, for instance the execution of transactions, placing of orders or other behaviour that gives or is likely to give false or misleading signals as to the supply of, demand for or price of a security or that seeks to secure the price of a security at an abnormal or artificial level.

One example of market manipulation is placing an order on a marketplace which gives false or misleading signals as to the price for the purpose of influencing the price of a security and then placing an opposite order in the same

security in the Bank's immediate transaction system.

Insider dealing and market manipulation as well as attempted insider dealing and market manipulation and aiding and abetting insider dealing and market manipulation are punishable by a fine or imprisonment.

The Bank is entitled to reject or delete orders where market manipulation is suspected.

## 1.2. Personal data

The Bank processes personal data when you trade securities etc at the Bank and when the Bank provides services relating thereto. The Bank's processing of personal data is necessary in order to provide these services and to comply with the regulation to which the Bank's activities are subject, including rules in other countries/jurisdictions.

In this context the Bank discloses personal data to business partners and public authorities, for instance the Danish Tax Agency and the Danish Financial Supervisory Authority (FSA), as well as to foreign authorities and business partners.

Before you can trade securities etc at Sydbank, supplementary information about your identity and address as well as information about your citizenship and tax residency is required. In this connection The Bank is entitled to ask for documentation.

Furthermore the Bank will process information about your knowledge of and experience in the securities etc that you wish to trade, including information about your education and occupation. In order to advise you we need to obtain information about for instance your financial situation, your investment objective as well as your risk tolerance and risk profile.

You can read more about the Bank's processing of personal data in "Information on the processing of personal data at Sydbank", which is available at [sydbank.dk/privat/kontakt/persondata](https://sydbank.dk/privat/kontakt/persondata).

### 1.2.1. Legal entities and authority

With the necessary adjustments, the information specified in 1.2 above must also be disclosed as regards legal entities (public limited companies, private limited companies, partnerships, public authorities, foundations and associations etc). Legal entities are moreover obliged to have a valid LEI code (Legal Entity Identifier) to trade securities etc.

The Bank collects, processes, stores and discloses personal data about legal entities to the extent relevant in relation to 1.2 regarding persons acting on behalf of or otherwise representing the legal entity, for instance the management or persons who by virtue of their position or authority act on behalf of the legal entity in connection with securities trading etc. The same applies to persons who are authorised to act on behalf of other persons.

## 1.3. Electronic logging

Pursuant to legislation the Bank is obliged to record and retain all electronic communications with clients that result in or could result in an order regarding financial instruments (including securities). Consequently we record/log all telephone conversations (voice logs), email correspondence, chats and other types of communication. The Bank is moreover obliged to register the content of personal meetings that result in or could result in an order regarding financial instruments.

The registered communications and recorded telephone conversations (voice logs) are available to you for five years. In exceptional cases the Danish FSA may request that the data is available for up to seven years.

## 1.4. Special terms and conditions regarding pension funds

The investment of funds from pension schemes and children's savings schemes is subject to special rules and separate terms and conditions at the Bank, see 14. for a brief description.

## 1.5. Other terms and conditions

Securities trading via the Bank's eBanking systems is conditional on the client having accepted "Regler for værdipapirhandel i Sydbanks eBanking" (in Danish only) electronically via NetBank or Online Banking.

## Translation: Sydbanks regler for handel med værdipapirer

If you wish to use the option to place orders directly on the exchange (OMX Nordic), you must accept "Terms and Conditions of Stock Exchange Trading Access" electronically.

### 2. Client categorisation

According to the provisions of the Danish executive order on investor protection in respect of securities trading, we are obliged to inform our clients about which category of clients they belong to before providing investment services. The client category determines the level of investor protection.

Clients may be classified into one of the following MiFID client categories:

1. Retail clients
2. Professional clients
3. Eligible counterparties

The significance of the categorisation regarding the various client categories is described in detail in the document "Client categorisation", which is provided when a custody account is opened. Furthermore you can read about the levels of investor protection of the different client categories at [sydbank.dk/omsydbank/investering](http://sydbank.dk/omsydbank/investering) under the section "Charges and terms and conditions".

In general retail clients are afforded the highest level of protection and eligible counterparties (eg pension funds, insurance companies and banks) are afforded the lowest level of investor protection.

Clients can contact the Bank and request to be re-categorised to a different client category.

Retail clients can also submit a request for categorisation as a professional client with respect to one or several types of securities. In this situation a client is categorised as an elective professional client in connection with trading in the type of security or types of securities.

### 3. Trading with or without advice - general information

Overall we offer three possible ways of trading:

- 3.1 Trading without advice
- 3.2 Trading with advice
- 3.3 Execution only

Trading in securities is for your own account and risk, including any losses on your investments, regardless of whether trading is without advice, with advice or as execution only.

#### 3.1. Trading without advice

The Bank is obliged to assess whether retail clients possess sufficient knowledge of and experience in trading in the relevant securities. Before you can place an order for a security, you and the Bank must review your knowledge of and experience in trading in the relevant type of security (trading category). When we have assessed that you have sufficient knowledge of the type of security you will receive a confirmation that you have access to trade in the type of security. You will receive the document "Information on trading access" listing the types of securities (financial instruments) in which you have access to trading in your custody accounts.

#### 3.2. Trading with advice

Advice is provided on the composition of custody accounts and on selected financial instruments on the basis of your personal wishes and requirements.

In order to be able to provide competent advice and comply with the terms and conditions, we must have sufficient information about your knowledge of and experience in trading in the relevant financial instrument, your investment objectives, your attitude to risk in connection with investments and your financial situation. According to the terms and conditions we are not allowed to advise you unless we have sufficient information. Your investment objectives, attitude to risk etc mentioned above are determined and described in an investment profile which is agreed with you before advice is provided. If your investment objectives or financial situation change, please notify us so that we may provide advice to you on a correct basis.

According to legislation a suitability assessment must be made with respect to clients categorised as retail clients. This is a written summary of the investment advice you have received. We recommend that you read the summary as soon as you receive it. The summary is available in your NetBank in your NetBoks inbox. If you do not have access to NetBank/MobilBank the summary will be sent by ordinary post.

Unless otherwise agreed we will advise you on specific purchases/sales and portfolio composition. There may also be instances where we recommend that you do not buy or sell. We will not monitor on an ongoing basis whether your investments match your investment profile (suitability assessment) unless this has been specifically agreed. If you have entered into a portfolio management agreement with us we will monitor

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and assess the suitability of your investments on an ongoing basis.

We recommend that you contact the Bank on a regular basis for a review of your investments and your investment profile, including whether your investments match your investment profile.

### 3.3. Execution only

A special way of trading is "execution only" where you can place an order with the Bank. The Bank does not assess and is not obliged to assess whether you have sufficient knowledge of or experience in trading in the specific security. This special trading service can only be used in connection with non-complex securities such as ordinary shares and bonds traded on a marketplace in the EU as well as UCITS funds (eg a number of units).

### 4. Cooperation agreements/commission

You have access to trading in a number of securities / products with or without advice and we have cooperation agreements with the product providers (eg investment funds). We select several business partners so that we can offer an optimum range of products. This means that our investment managers have solid knowledge of these securities.

Another consequence of the cooperation agreements is that the Bank receives commission from product providers. The document "List of Business Partners - Securities Trading" shows which product providers we collaborate with and the commission received. According to legislation the advice we provide is non-independent advice, for one thing because we receive commission from product providers. The list is available at [sydbank.dk/omsydbank/investering](http://sydbank.dk/omsydbank/investering) under "Charges and terms and conditions".

In connection with the Bank receiving commission you have access to a number of offers of additional investment-related services. For more details of our services, see [sydbank.dk/kvalitetsforbedrendeservice](http://sydbank.dk/kvalitetsforbedrendeservice).

### 5. Order placement

Sydbank accepts orders placed with the Bank's branches or via the securities trading facilities of Sydbank's eBanking systems. Orders can also be placed with the Bank by letter or telephone (in the following referred to as the Bank's "order channels").

An order will not be considered to have been received by the Bank until the order has been received via the order channels through which the Bank has accepted to receive orders. In other cases an order will not be considered to have been received until the Bank via its order channels has expressly acknowledged receipt of your order for further processing.

The above description regarding the receipt of orders also applies to requests for quotes. A request for quotes means that you ask the Bank for a binding tradable price that you can choose to accept and at which price you can place an order.

You must notify the Bank whether short selling is involved no later than at the time of order placement.

Short selling means that a gain is achieved on a decline in the price of a security and vice versa a loss is suffered on an increase in the price of a security. Short selling may be carried out for instance by selling securities you do not own at the time of order placement.

With the exception of orders for futures, options and certificates traded on a marketplace, an order may not be executed as part of a short sale without the express consent of the Bank.

### 5.1. Rejection and deletion of orders by the Bank

The Bank may reject and delete orders deemed by the Bank to be contrary to legislation or to not reflect market conditions, for instance where a stock market order deviates significantly from the market price.

Orders placed by the client as stock market orders, also when they have been placed in the eBanking systems, or which have been forwarded for execution by the Bank to a marketplace or business partner (order routing), may be rejected or deleted according to the rules applying to the relevant marketplace or business partner.

In these cases the client will not be notified but will be able to see this in his order status, see 5.3 "Order status".

### 5.2. Deletion of orders by the client

In accordance with 8. below, the client may delete his orders up to the time when the order is executed.

Orders may be deleted by contacting the Bank.

In Sydbank's eBanking systems it is possible to delete orders regarding foreign shares and stock market orders that you have placed in the system. The latter requires a separate agreement on stock exchange trading access.

### 5.3. Order status

You are obliged to monitor whether your orders are executed by the Bank.

To the extent possible orders without a limit price will be executed immediately. A securities state-

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ment will be sent to you no later than the banking day after order execution. If you do not receive the statement in your NetBoks (inbox of your NetBank, MobilBank or Online Banking) you must contact the Bank without delay. If you do not have a NetBoks, you will receive the securities statement by post.

You can monitor the status of your orders in Sydbank's eBanking systems as follows:

- In NetBank: Menu item "Investerings" / "Dine handler".
- In MobilBank: Menu item "Depoter og puljer" / "Ordrestatus"
- In Online Banking: "Finans" / "Dine handler".

As a client with access to NetBank it is possible for you to receive different types of notifications/messages concerning your orders. We recommend that you use this service. In NetBank select "Beskedservice", which is found by clicking on the gear icon (top right) and selecting "Indstillinger".

We recommend that you use the following services:

- "Investments - Stock exchange trading". You will receive a notification if an order is executed or deleted.
- "Documents - Information about new documents in your NetBoks". You will be notified when a securities statement has been sent to you.

As regards both services you can choose whether you wish to be notified by text message and/or email.

### 6. Order execution (types of orders)

The following types of orders can be traded via Sydbank:

- Market orders without limit (see 6.1)
- Market orders with limit (see 6.2)
- Immediate transactions (see 7.1).

Special circumstances and extraordinary market conditions may result in delays or non-execution of orders.

Unless otherwise agreed we will seek to execute as much as possible of your order - regardless of the descriptions of the types of orders. It is possible that only a small part of your order can be executed and in

this case only the quantity traded will be settled.

#### 6.1. Market orders without limit

A market order is an order in which you request the Bank to execute an order in the best possible manner at the current market prices. The evaluation of best possible is based on the principles described in "Sydbank's Execution Policy" as well as the specific instructions/requirements you may have as regards the execution of the order in question.

A market order can be executed in the following ways:

- As an immediate transaction (see 7.1)
- As an OTC transaction (see 7.2)
- As a transaction on a marketplace (see 7.3)
- For more information see 7. below.

A market order placed after the marketplace has closed will be placed on the next trading day where the Bank will seek to execute the order. As regards orders concerning foreign securities the Bank will seek to execute the order on the next trading day provided that this is a Danish banking day where orders are handled or provided that the Equities or Fixed Income desks are manned on a foreign trading day that is also a Danish public holiday.

#### 6.2. Market orders with limit

A limit order is an order in which you request the Bank to:

- buy a financial instrument (shares, bonds, units etc) at an agreed price, ie the maximum price (limit price) that you wish to pay for the financial instrument
- sell a financial instrument (shares, bonds, units etc) at an agreed price, ie the minimum price (limit price) at which you wish to sell.

A limit order must always state a limit date, ie an expiry date as to how long we should seek to execute your limit order (purchase or sale).

The characteristic feature of limit orders is that by setting a limit, your order may not be executed in full or in part if there is no seller or buyer in the financial instrument at the price at which you wish to buy or sell.

We can execute limit orders in the same ways as described under "Market orders". Orders that cannot be executed immediately will be placed in the marketplace. If the security is listed on several marketplaces to which Sydbank has access, we will assess which marketplace is expected to give the best possible result.

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Sydbank respects marketplace rules on the placing of limit orders, eg rules on the maximum price deviation from the limit price compared with the prices of the marketplace. Such rules will also apply to stock market orders received from you.

Even though a security has been traded at the price you have stated as your limit price, there is no guarantee that it will have been possible to execute your order.

A market order with a limit date in the future placed after the marketplace has closed will be placed on the next trading day where the Bank will seek to execute the order. As regards orders concerning foreign securities the Bank will seek to execute the order on the next trading day provided that this is a Danish banking day where orders are handled or provided that the Equities or Fixed Income desks are manned on a foreign trading day that is also a Danish public holiday.

Sydbank will execute limit orders as soon as possible throughout the day. Consequently the price of the traded security later in the day may be better than your settlement price.

Limit orders will lapse on the limit date when the marketplace closes unless otherwise agreed. A limit order may be placed with a maximum duration of 20 trading days.

### 7. Order execution (trading method)

Sydbank executes your orders in compliance with "Sydbank's Execution Policy" to achieve the best possible result for you (best execution). The policy is available at [sydbank.dk/omsydbank/investering](http://sydbank.dk/omsydbank/investering) under "Charges and terms and conditions".

Depending on any instructions from you, Sydbank will select the way of trading from the options below that the Bank considers to be the most favourable for you.

The following ways of trading are used when orders are executed:

#### 7.1. Immediate transactions (OTC transactions)

Sydbank offers immediate transactions in selected securities, usually liquid securities. Sydbank is always your counterparty in an immediate transaction and the price is equal to or better than the price that the Bank can obtain by trading on the relevant marketplace.

In an immediate transaction Sydbank quotes an up-to-date transaction price which you may accept on the spot.

The advantage of an immediate transaction is that the order is executed straight away at a price already known and with one settlement.

As a member of Nasdaq Nordic, Sydbank is subject to its member rules in connection with the Bank's immediate transactions in securities etc traded on Nasdaq Nordic.

#### 7.1.1. Systematic internaliser

Immediate transactions may also be executed by the Bank acting as a systematic internaliser (SI).

A systematic internaliser is a financial trader that on an organised, frequent, systematic and substantial basis deals on own account (ie is the counterparty) when executing client orders outside a marketplace (see 7.3).

As a systematic internaliser (SI), Sydbank is subject to special obligations and supervision, for instance in connection with providing quotes and making quotes public.

#### 7.2. OTC transactions

If we - in accordance with "Sydbank's Execution Policy" and your instructions, if any - execute a market order or limit order, we may choose to execute the transaction by trading with other financial traders or by becoming the counterparty in the transaction with you. OTC (Over The Counter) designates that the transaction takes place outside a marketplace.

#### 7.3. Trading on a marketplace

An order may be executed directly on a marketplace where Sydbank is a member or indirectly on a number of selected marketplaces via one of Sydbank's foreign business partners.

A marketplace offers organised trading in securities etc and includes:

- regulated markets (stock exchanges) within the EU/EEA and similar regulated markets in third countries
- MTFs (multilateral trading facilities)
- OTFs (organised trading facilities).

Trading on a marketplace is subject to the trading rules of the respective marketplaces.

When Sydbank trades in foreign securities etc the trading rules of the Bank's respective foreign business partners will also apply.

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If the order is executed on a marketplace there is a risk that the transaction may involve several partial settlements.

### 7.3.1. **Stock exchange transactions - Nasdaq Nordic**

Sydbank offers direct stock exchange transactions in shares and units listed on Nasdaq Nordic (Copenhagen and Stockholm) and in selected markets (marketplaces) under Nasdaq Nordic.

In a stock exchange transaction in shares and units your order is placed directly in the marketplace, which will match the orders with identical bid/offer prices. When placing a stock market order you must disclose a limit transaction price at which you wish to buy or sell. If there is no matching order in the trading system, the transaction will not be executed at once but may be executed at a later time depending on the liquidity of the security in question. Unless otherwise agreed when the order is placed, your order will lapse if it cannot be executed on the relevant trading day. If part of the order is traded, the part of the order that has not been executed will lapse unless otherwise agreed.

In a stock exchange transaction in shares the counterparty is whoever has a matching order in the trading system of the marketplace. When a buy order

has at least the same price as a sell order, a transaction is executed. If there are several orders in the same share at the same limit price, orders are executed according to time of entry. However opposite orders from the same broker will be matched irrespective of time of entry. As a result of automatic matching, Sydbank may be the counterparty in your stock market order.

Even though an order matches your order in terms of limit price, your order will not necessarily be matched. This may be the case if another order at the same limit price has been placed in the marketplace before your order or if it is executed with the same broker as the counterparty.

#### Stock exchange transactions in Danish bonds

Stock exchange transactions in Danish bonds are conducted in the same way as stock exchange transactions in shares as described above. This possibility is not available via Sydbank's eBanking systems.

#### Stock exchange transactions in general

If a security is placed on the observation list, Sydbank will not delete your order. If a share or unit is suspended, the stock exchange will delete your orders.



## 8. Trading hours and handling speed

<p>Market orders and limit orders in general</p>	<p>Orders are received on an ongoing basis and are settled according to time of entry, whenever possible.</p> <p>We receive orders and changes to orders during the business hours of our branches - including during the time when the Bank's employees provide advice and assistance via telephone.</p> <p><u>Sydbank's eBanking systems</u></p> <p>Limit orders can be entered during the system's business hours, see however below regarding public holidays.</p> <p>Market orders for shares can be entered during the markets' trading hours. Market orders for units can be entered during the system's business hours.</p> <p><u>General information</u></p> <p>Orders are executed during the trading hours of the individual marketplaces. (See however the description of immediate transactions below).</p>									
<p>Limit orders in particular</p>	<p>Limit orders are handled as soon as possible after the order has been placed. Order handling means that Sydbank will place the order in the marketplace as soon as possible if the order cannot be settled immediately.</p> <p>Limit orders placed which are valid for several days will be handled during the trading hours of the relevant market on the trading days of the relevant market. Settlement may also occur on a foreign stock exchange trading day even though this is a Danish public holiday.</p> <p>It is not possible to change a limit order regarding a foreign share at times when trading in Denmark is closed.</p>									
<p>Immediate transactions</p>	<p>1. As a general rule immediate transactions in selected Danish securities via a Sydbank branch are possible during the business hours of the branch.</p> <p>2. As a general rule immediate transactions in selected Danish securities via Sydbank's eBanking systems are possible during the following hours:</p> <table data-bbox="448 1305 1082 1395"> <tr> <td>Shares</td> <td>9:05 - 16:55</td> <td>and 17:10 - 22:00</td> </tr> <tr> <td>Units</td> <td>9:45 - 16:55</td> <td></td> </tr> <tr> <td>Bonds</td> <td>9:00 - 17:00</td> <td></td> </tr> </table> <p>These times are subject to change.</p> <p>Outside marketplace trading hours (in the evening) immediate transactions are possible in a limited number of securities.</p> <p>We reserve the right to stop quoting immediate transaction prices (including in financial instruments where the Bank is a systematic internaliser) if for instance the markets become extraordinarily volatile, ie large fluctuations occur.</p>	Shares	9:05 - 16:55	and 17:10 - 22:00	Units	9:45 - 16:55		Bonds	9:00 - 17:00	
Shares	9:05 - 16:55	and 17:10 - 22:00								
Units	9:45 - 16:55									
Bonds	9:00 - 17:00									
<p>Stock exchange transactions</p>	<p>Stock market orders can be placed during the business hours of the branches, including during the time when the Bank's employees provide advice and assistance via telephone or via Sydbank's eBanking systems during the business hours of the relevant system.</p> <p>Orders received during marketplace trading hours will immediately be placed in the marketplace.</p> <p>Orders placed outside marketplace trading hours will be placed in the marketplace on the following trading day.</p>									

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Orders for foreign securities	Orders regarding foreign securities can be placed during the business hours of the branches, including during the time when the Bank's employees provide advice and assistance via telephone or via Sydbank's eBanking systems during the business hours of the relevant system.
Orders in Sydbank's eBanking systems in connection with public holidays	<p>Please note the following in connection with orders for foreign securities:</p> <p>a) <u>Public holiday in Denmark but not public holiday abroad</u> Often it will not be possible to place an order for trading on the same day if it is a public holiday in Denmark unless Sydbank remains open for share trading on the day in question.</p> <p>b) <u>Ordinary banking day in Denmark but public holiday abroad</u> It is possible to place an order in the system but the Bank will not seek to execute the order until the foreign market opens again.</p> <p>c) <u>Public holiday in Denmark and public holiday abroad</u> It is possible to place an order in the system but the Bank will not seek to execute the order until the foreign market opens again and it is an ordinary banking day in Denmark.</p>

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Indicative trading hours - selected exchanges:

Stock exchange	Trading hours (Danish time)	
	Shares	Bonds
Nasdaq Nordic Copenhagen *) Stockholm Helsinki	9:00 - 16:55 9:00 - 17:30 9:00 - 17:30	8:30 - 17:00 9:30 - 16:30
Norway Oslo Stock Exchange	9:00 - 17:25	
USA Nasdaq New York Stock Exchange	15:30 - 22:00 14:30 - 22:00	
Germany Deutsche Börse	9:00 - 17:30	
Belgium	9:00 - 17:30	
UK	9:00 - 17:30	
France	9:00 - 17:30	
Netherlands	9:00 - 17:30	
Portugal	9:00 - 17:30	
Spain	9:00 - 17:30	

\*) Existing orders are included in closing auctions until 17:10.

NB: Changes in trading hours may occur. For instance the Danish trading hours as regards American exchanges will change when there is a difference between Danish and American daylight saving times. The current trading hours are always available at the Bank.

### 9. Settlement prices

Sydbank fixes the settlement prices of the various types of transactions and securities as follows:

#### 9.1. Danish, Swedish, Finnish and Norwegian listed securities

Orders, including orders executed as immediate transactions, are settled subject to prevailing market conditions in accordance with "Sydbank's Execution Policy".

If there is no current bid/offer price during the trading hours of the relevant marketplaces, Sydbank may fix the specific price as described in "Assessment and fixing of settlement prices" below (see 10).

As regards immediate transactions executed outside the trading hours of the stock exchange via Sydbank's eBanking systems, Sydbank will use the bid/offer prices at the close of market-

place trading hours, adjusted for any news regarding specific securities and market changes, national and international. The settlement price is estimated on the basis of the aspects described in "Assessment and fixing of settlement prices".

Stock exchange transactions will be settled at the price(s) at which the order has been executed on the respective marketplace.

#### 9.2. Forward contracts

Forward contracts are securities transactions which will be booked at a future date. The transaction which is carried out in connection with the forward contract is executed as an immediate transaction where the immediate transaction price lies within the best bid/offer price of the stock exchange. The forward price is calculated as follows:

## Translation: Sydbanks regler for handel med værdipapirer

Immediate transaction price  
+/- forward premium/forward discount (depending on forward interest rate, current yield on bond, interest differential and duration of contract period)  
= Forward price

### 9.3. Other foreign securities

Orders will be settled at the price at which the securities have been traded abroad.

When Sydbank is the counterparty in a transaction, the price will be fixed on the basis of the current trading level of the security in question. If Sydbank fixes the settlement price, eg in the absence of current bid/offer prices, the procedure is as described in "Assessment and fixing of settlement prices".

Foreign securities transactions will be settled in DKK unless otherwise agreed.

### 9.4. Danish unlisted securities

Danish securities which are not listed by a stock exchange or admitted to trading on an authorised marketplace will be settled by Sydbank at the best possible price under the circumstances as well as on the best possible terms for the client. The Bank takes into account factors such as interest rate and price developments and draws upon its knowledge of supply and demand in the market, the price of any similar securities as well as any available market related information about the issuer of the security and any other circumstances.

## 10. Assessment and fixing of settlement prices

When there is no continuous trading of a security, Sydbank may assess and fix the settlement price, eg when Sydbank:

- quotes immediate transaction prices in securities where there is no current bid/offer price in the marketplaces
- settles market orders and limit orders for Danish and foreign securities where there is no current bid/offer price.

The transaction price or settlement price offered will be fixed on the basis of the following criteria:

### Shares

- Interest rate and price developments

- Supply and demand
- The most recently traded price level
- National and international price-impacting events
- Information available about the issuer and issuer's industry.

### Bonds

- Interest rate and price developments
- Supply and demand
- The most recently traded price level
- The prices of similar securities
- National and international price-impacting events, including interest rate and price developments in similar securities
- Information available about the issuer and comparable issuers.

Sydbank quotes immediate transaction prices in selected securities outside marketplace trading hours. In such situations prices are fixed on the basis of the above factors.

## 11. Costs in connection with securities trading

### 11.1. Pre-transaction costs

Before placing an order, you will be informed of the costs associated with your order, ie the estimated costs to execute your order plus ongoing charges in the next 12 months, by the Bank or via its eBanking systems.

The costs are divided into servicing costs and production costs as well as one-off costs and ongoing charges.

If Sydbank has a cooperation agreement and receives commission from a product provider, you will receive an estimate of the commission received by the Bank from the issuer in relation to your buy order.

### 11.2. Securities statements

When your order has been executed you will receive a securities statement specifying transaction-related costs.

### 11.3. Annual investment costs

At the end of the year you will receive a summary of your investment costs for the year.

### 11.4. Sydbank's comprehensive Tariff of Charges

Costs associated with purchases/sales and safe custody can be seen in Sydbank's comprehensive Tariff of Charges at [sydbank.dk/prisbog](http://sydbank.dk/prisbog).

## 12. Settlement and checking of securities statements

When the order has been executed you will receive a securities statement from Sydbank specifying for instance the type of order and the trading method used to execute the order.

Confirmation is subject to there being sufficient funds in the account on the settlement date when purchasing securities, and there being securities available in the custody account on the order placement date and the settlement date when selling securities. We will send the securities statement on the trade date or no later than on the banking day following the conclusion of the transaction. If the transaction has been executed via a foreign broker, the statement will be sent on the day when Sydbank receives the trading confirmation from the foreign broker or on the following banking day at the latest.

As a general rule the Bank will enter transactions concluded in your account two banking days after the conclusion of the transaction. A purchase made on a Monday will therefore usually be booked on the following Wednesday. The transaction will be settled in DKK unless otherwise agreed. In respect of transactions in foreign securities, Sydbank will fix the exchange rate at the time of transaction on the basis of current exchange rate unless otherwise agreed.

Please note that you have an obligation to examine the contents of the securities statement and immediately complain to Sydbank if the statement does not comply with your agreement.

If you have any questions about the contents of the securities statement, you are welcome to contact the Bank, which can provide you with specific details regarding your transaction.

In Sydbank's eBanking systems you can monitor your order under "Order status" and see whether it is executed in full or in part. For more details, see 5. "Order placement".

### 12.1. Automatic charge (securities registered with VP Securities)

You can sell a security if it is in the custody account on the trade date unless otherwise agreed with Sydbank.

When you purchase a security registered with VP Securities, according to the Danish Capital Markets Act Sydbank will automatically have a charge over the relevant instrument as security for payment of the purchase price.

When you purchase a security your account must contain sufficient funds to cover payment of the security on the settlement date. In the

absence of sufficient funds in the account on the settlement date, Sydbank will be entitled to sell the security without informing you in advance. If the sale does not generate sufficient proceeds to cover the purchase price including costs, you are obliged to pay the difference to Sydbank.

### 12.2. Ownership (foreign securities)

Ownership of foreign securities that you have purchased does not pass to you until Sydbank has received payment in full. When you sell foreign securities to Sydbank, the Bank will pay the settlement amount only if unconditional ownership is transferred to the Bank on the settlement date.

## 13. Sydbank's eBanking systems

You can execute securities transactions via Sydbank's eBanking systems (NetBank, MobilBank, Online Banking). Each system will show which markets, securities and type of orders are available. These may change on an ongoing basis.

As a general rule all trading via the eBanking systems is without personal advice. However this does not rule out the possibility of you receiving advice from an investment manager at the Bank after having concluded a transaction via the eBanking systems.

Users of Sydbank's browser-based eBanking systems may conclude an electronic agreement with Sydbank which gives direct trading access to Nasdaq Nordic, Copenhagen and Stockholm. When you place stock market orders via the eBanking systems, your orders are placed directly in the trading system of the market-place. Stock exchange transactions in shares and units are possible via our eBanking systems. Please note that you are obliged to monitor your orders on an ongoing basis if you use our eBanking systems.

## 14. Securities in pension custody accounts

### 14.1. What may you invest in?

The placement of pension funds in an individual custody account is subject to special rules.

If you have trading access to the various types of financial instruments (securities) that appear from "Information on trading access", you can invest in different securities via your custody accounts with Sydbank, for instance:

Securities admitted to trading on a regulated market or a multilateral trading facility (MHF):

- Danish and foreign bonds
- Danish and foreign shares
- UCITS-approved investment funds.

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Moreover the rules allow for investments in more exotic types of securities. The current rules regarding what you may invest in via your pension custody account appear from the Danish executive order on certain tax-advantaged savings vehicles in banks. At Sydbank we can execute transactions in a number of these special types of securities. You are more than welcome to contact us if you wish to invest in types of securities other than those mentioned above.

### 14.2. How much may you invest?

In respect of certain types of securities there are restrictions as to how much you may invest overall in securities issued by the same issuer.

For instance the value of your total investments in shares and corporate bonds issued by the same issuer may not exceed 20% of your total pension funds with the Bank. The price at the time of purchase determines whether this rule has been observed in connection with a purchase.

It is always possible for you to invest in securities issued by the same issuer for a basic amount. This threshold limit is adjusted annually and can be seen at [sydbank.dk/pension/investering/vaerdipapirer](https://sydbank.dk/pension/investering/vaerdipapirer).

### 14.3. Unlisted holdings

You are obliged to disclose the value of unlisted holdings for taxation purposes to Sydbank in accordance with the Danish Act on Taxation of Pension Yields.

## 15. Force majeure

Sydbank will be liable for the tardy or defective performance of its contractual obligations resulting from errors and omissions.

Even in areas where strict liability applies, the Bank will not be liable for any loss incurred as a result of:

- breakdown of/non-access to IT systems or the corruption of data in these systems attributable to any of the events listed below, regardless of whether the Bank or an external supplier is responsible for operating the systems
- power failure or breakdown of Sydbank's telecommunications, legislative or administrative intervention, natural disasters, war, rebellion, civil unrest, sabotage, terrorism or vandalism (including computer virus attacks and hacking)
- strikes, lockouts, boycotts or blockades, regardless of whether the conflict is aimed at or initiated by Sydbank itself or its organisation and regardless of the cause of the conflict. This also applies if the conflict affects only parts of the Bank
- other circumstances beyond the control of the Bank.

The Bank will not be exempt from liability where:

- at the time of signing the agreement, Sydbank ought to have foreseen the event that caused the loss or ought to have prevented or remedied the cause of loss
- under Danish law, the Bank is liable for the cause of loss under any circumstances.

## 16. Amendment of terms and conditions

We may amend "Sydbank's Terms and Conditions of Securities Trading" at one month's notice by announcement on [sydbank.dk](https://sydbank.dk).

The current rules and terms and conditions are available at [sydbank.dk/omsydbank/investering](https://sydbank.dk/omsydbank/investering) under "Charges and terms and conditions".

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### 17. Enclosure: Overview of trading methods

All orders are executed as market orders or limit orders. In connection with the execution of both types of order, the trading methods available include immediate transactions and stock exchange transactions. A comparison of the two trading methods is provided below:

	Immediate transactions	Stock exchange transactions
<b>Description</b>	<ul style="list-style-type: none"> <li>Sydbank offers an up-to-date transaction price which you may accept on the spot.</li> <li>In immediate transactions Sydbank is always your counterparty.</li> <li>Usually Sydbank will quote immediate transaction prices in liquid securities.</li> </ul>	<ul style="list-style-type: none"> <li>Stock exchange transactions are executed directly in the trading system of the marketplace.</li> <li>Stock exchange transactions can be executed during marketplace trading hours.</li> <li>When placing a stock market order you must state a maximum price at which you wish to buy or a minimum price at which you wish to sell.</li> </ul>
<b>Advantages</b>	<ul style="list-style-type: none"> <li>Security that the transaction will be implemented.</li> <li>You know the transaction price before trading.</li> <li>The transaction is executed at the current market price or better.</li> <li>The transaction can be executed regardless of there being any bid/offer price on a marketplace provided that immediate transactions in the security are offered by the Bank.</li> </ul>	<p>Possibility of obtaining a better settlement price by bidding into the so-called spread (difference between bid/offer prices in the marketplace), for instance if:</p> <ul style="list-style-type: none"> <li>bid/offer prices differ sharply</li> <li>no bid/offer prices are registered for illiquid securities.</li> </ul>
<b>Disadvantages</b>	<ul style="list-style-type: none"> <li>As regards less liquid securities the difference between bid/offer prices may be relatively large.</li> </ul>	<p>Risk that:</p> <ul style="list-style-type: none"> <li>the order is not implemented or only part of the order is executed (partial settlement)</li> <li>the order is executed but there may be several partial settlements, either within the same day or over several days.</li> </ul>
<b>Handling speed</b>	<ul style="list-style-type: none"> <li>If immediate transactions in the security are available at the Bank, the transaction can be executed at once.</li> </ul>	<ul style="list-style-type: none"> <li>Orders are placed in the marketplace as soon as possible. The time of transaction depends on whether the security is traded on the marketplace.</li> </ul>
<b>In the absence of continuous trading at the exchange</b>	<ul style="list-style-type: none"> <li>Sydbank quotes immediate transaction prices in selected negotiable securities which are normally subject to continuous trading on a marketplace. In the absence of a bid/offer price on the marketplace, Sydbank may offer to quote an immediate transaction price based on an estimated market price.</li> </ul>	<ul style="list-style-type: none"> <li>There is a risk that a stock market order placed with a limit price and a limit date (latest possible trade date) is not traded if there is no interest in the instrument on the exchange. The order will lapse after the limit date.</li> </ul>

#### Translation

The above is a translation of the Danish "Sydbanks regler for handel med værdipapirer". In case of doubt the Danish original applies.